



MANILA JOCKEY CLUB, INC.

San Lazaro Leisure and Business Park
Carmona, Cavite

GENERAL STATEMENT

Manila Jockey Club, Inc. is committed to achieve a safe working environment based on the standards of Philippine horse racing industry thru compliance with the health and safety policy of MJCI by its employees, employees of partner establishments, guests and visitors.

MJCI will comply with applicable regulatory requirements as a minimum, and implement programs and processes to achieve greater protection, where appropriate. We will work with stakeholders to develop responsible laws, regulations and innovative programs that provide safeguards for the community, the workplace and environment while providing flexibility to meet the needs of our business.


We seek a healthful and safe workplace, free of occupational injuries and illnesses. We emphasize individual responsibility for safety by all employees and all levels of management.

We expect employees to report potential safety hazards and issues, and be involved in implementing solutions. We will not conduct any work operations without adequate safeguard. To maintain a safe work environment, employees are prohibited from possessing or using illegal drugs within all MJCI owned premises or reporting to work under the influence of illegal drugs or alcohol.

We strive to conserve natural resources and reduce the environment burden of waste generation and emission to the air, water and land. We will strive to be a leader in reducing waste and we expect our employees to implement measures to properly dispose of any remaining waste in a safe and environmentally sound manner including conversion of horse manure into organic fertilizers.

We are responsible members of the communities where we live and work. We will continue to expand our knowledge and understanding on the effect of our operations regarding safety, health and the environment. We are committed to continuously improve our operations and to share the knowledge that we gain from our employees, guests, visitors, the communities where we live and work, the scientific community, government and horse racing industry.


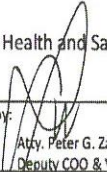
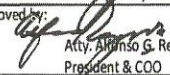
We will establish and maintain appropriate controls, including periodic review, to ensure that this policy is being followed.



Atty. Peter Francis G. Zagala
Deputy COO & VP for Resource Admin



Atty. Alfonso G. Reyno III
President & COO

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Prepared by: Dr. Ron Marco L. Laveya, Head, SLLBP Admin. Division Andi Navarro, Security & Safety Head Martin Ballos, Office Mnt. Head	Recommended by:  Atty. Peter G. Zagala Deputy COO & VP - Administration	Approved by:  Atty. Alfonso G. Reyno, III President & COO

I. PURPOSE AND SCOPE

Show the commitment of Manila Jockey Club, Inc. management and workers to health and safety;

Minimize or eliminate the risks to the health, safety and welfare of all workers, contractors and visitors, Guest and anyone else who may be affected by our business operations ;

Optimize an efficient working environment by making employees assured that they have a safe working environment;

Ensure all work activities are done safely.

II. POLICY STATEMENT

It is the aim of the company to provide its employees with safe, healthy and pleasant working conditions. Comprehensive occupational health and safety programs are planned by the Health and Safety Committee to implement this policy.

III. DISTRIBUTION


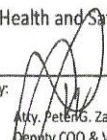
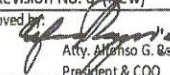
We seek the co-operation of all workers, customers and other persons. We encourage suggestions for realizing our health and safety objectives to create a safe working environment with a zero accident rate.

This policy applies to all business operations and functions, including those situations where workers are required to work off-site.

IV. IMPLEMENTING GUIDELINES:

1. Obligations

Management is firmly committed to a policy enabling all work activities to be carried out safely with all possible measures taken to minimize or eliminate risks to the health, safety and welfare of workers, contractors, visitors, and anyone else who may be affected by our operations.


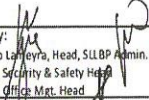


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2. Responsibilities

Management:

Will provide and maintain the following:

- A health and safety policy;
- Support and direction necessary for the effective implementation of the health and safety program are provided and health safety policies, procedures and regulations are enforced.
- Meetings of management personnel are held for the purpose of reviewing health and safety activities and accident trends and determining necessary courses of corrective actions.
- A safe working environment;
- Workers are informed of any potential dangers to their health and safety is instructed in PPE and safe work practices.
- Employees are not permitted to work when their actions indicate that the work would endanger themselves or others.
- Safe systems of work;
- Substances in safe condition ;
- Facilities for the welfare of workers;
- New work areas and facilities should be inspected prior to commencement of work.
- Information, instruction, training and supervision that is reasonably necessary to ensure that each worker is safe from injury and risks to health ;
- Weekly inspections are undertaken, planned inspections of work areas, equipment, tools, work methods and practices are undertaken.
- Completed inspection reports are submitted to management as early as possible.


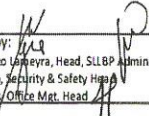
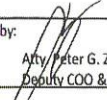
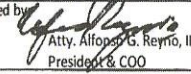
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- Appropriate record and statistics are maintained and made available, where required, to inspectors, investigators or other regulatory personnel.
- A commitment to consult and co-operate with workers in all matters relating to health and safety in the workplace;
- All accident required to be investigated by the personnel, for the purpose of identifying the causes and necessary corrective actions.
- Accident investigation reports are reviewed and corrective action are implemented through directives of appropriate personnel.
- A commitment to continually improve our performance through effective safety management.

Workers:

Each worker has an obligation to:

- Comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment;
- They are familiar with and comply with all applicable requirements of the company health and safety program.
- They do not operate machine/equipment unless they are authorized and trained to do so, all safeguard are in place and no one will be endangered.
- If they have physical injury which may affect the ability to work, he/she will inform his supervisor of the latter and do not work where the injury may create undue risk to themselves or anyone else.
- Do not engage in any improper activity or behavior such as fighting, practical jokes that may endanger themselves or others.

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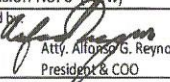
- Take reasonable care of the health and safety of themselves and others;
- Wear personal protective equipment and clothing where necessary;
- Wear appropriate PPE and maintain it in good working order.
- comply with any direction given by management for health and safety;
- not misuse or interfere with anything provided for health and safety;
- Report all accidents and incidents on the job immediately, no matter how trivial;
- Report all known or observed hazards to their supervisor or manager.
- They report all the unsafe conditions and practices to their immediate supervisor or designated personnel and take corrective, when possible, to eliminate such hazards.


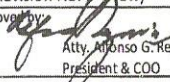
Visitors/Contractors:

We expect visitors and contractors to:

Comply with health and safety policy of MJCI;

- Read and understand our company health and safety program and must be knowledgeable of and comply with all regulations.
- Enforce all established safety regulations and work methods, take disciplinary actions necessary to ensure compliance with the rules.
- Ensure that required safety equipment and PPE are provided and used for each job.

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The following are the composition of the Health and Safety Committee and their corresponding functions:

Chairman	Provides the motivation force and resources for organizing and controlling activities within an organization. Management also evaluates employer's health and safety policies and procedures and responds in writing to safety officer's recommendations.
Secretary	Establish procedures for workplace inspections to identify safety and health hazards. After the evaluation, safety officer reviews corrective measures, make written recommendation to correct the hazard, and submit it to management for timely response.
Company Nurse	Coordinate to safety officer especially with health, accident issue and other forms of hazard. Responsible in providing first aid treatment, medicine to injured/ill workers. Keep records of accidents and sickness of all employees.
Members	Workers will comply with the health and safety policy. They must attend meetings about safety and contribute ideas, suggestions for improvement of safety is a huge contribution to establish safety in workplace.


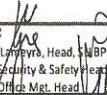
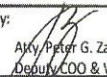
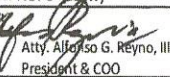
Occupational health

Every employee is required to pass a pre – employment medical examination (Health Certificate / Work Permit) to ensure his medical and physical fitness for work. The Health Certificate shall be renewed annually. A health screen for all new employees, including the following, is completed prior to patient/resident contact or within five (5) days of hire, by the Employee Health Nurse and company physician. Screening will include.

- Detailed health history
- Weight, blood pressure
- Review of current medications list
- A normal or chest x – ray for previous positive PDD / PTB history
- Converters will be referred to the physician for follow – up

- Review of immunization status
- Test for Laboratory,

- All tests are reviewed by the Health Nurse and company physician and any abnormal findings are reported to the employee with instructions to consult his/her personal physician.
1. Orientation of new employees – MJC:
 - a. New MJC employees should first report to the safety officer before deployment to their assigned post.
 - b. The safety officer should require the new MJC employee to sign a form acknowledging his/her health and safety orientation.
 2. Return from medical leave of Absence:
 - a. An employee returning from a leave of absence for health reasons, including maternity, or Worker's Compensation status, will be required to have clearance from his/her physician prior to starting work.
 - b. The Health Nurse will arrange Return to Work screens for all employees, following non – work related injuries and illness with absence.
 - c. Questionable medical issues are referred to the Company Physician.
 3. Short – term illness or injury:
 - a. An employee who is absent for personal injury or surgery must have private physician's note indicating that the employee has recovered and may return to work upon approval of company physician. If restrictions are imposed, a determination is made according to the working conditions of their job description. Each case is reviewed individually by the department managers and the Health nurse and/or company nurse to determine if light duty assignment is appropriate.

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4. Annual Health Evaluation will include:

- a. An updated health history
- b. Periodic blood pressure check of employees who are hypertensive
- c. Review appropriate PPE (personal protective equipment) for job duties.

5. Record – Keeping and Clerical duties:

- a. Documentation of employees reporting to the Employee Health Program for assessment is maintained and becomes a permanent part of the employee's Health record.
- b. The Health Nurse maintains a record of individual employees.

6. All records pertaining to Employee Health are strictly confidential.

7. Ill or Injured Employee:


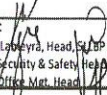
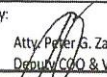
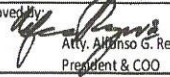
- a. Employees who are injured while on duty immediately report the injury to their supervisor/manager are sent to the Walk-in Clinic for treatment of minor injuries, or to the Hospital for treatment of major injuries. Follow – up care of the injury is with a private physician. An Employee Injury Report form must be completed. A Worker's Compensation form must be completed if employee is treated by a private physician in the Hospital. The employee injury report is placed in the employee's health record.

8. Infectious/Contagious Condition:

- a. An employee with a known or suspected infectious/contagious disease will be managed as recommended by MJCI physician and/or nurse.

9. All illness/injury should be reported to medical team.

- a. An employee who incurred injury/sickness should make a report regarding the details of his/her sickness/injury to the medical office.

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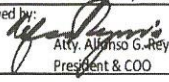
Safety Program

In line with the company's objective to make it a safe place to work in, a safety committee has been organized to develop and implement safety programs and to regularly check working conditions to ensure that they conform to safety standards. Protective gears such as gloves, masks, etc., are required. These protective gears must be properly worn at all times when working to ensure one's safety.

1. General Safety

- All workers of Manila Jockey Club are to follow the instruction of the Safety Officer and/or Management concerning safety matters.
- Equipment/machine operators are responsible for the safe maintenance, operation, and required documentation of the machines and equipment that they are operating. This includes strict adherence to the established work practices and safety procedures for the machine or equipment.
- All injuries, no matter how minor, are to be reported immediately to the Safety officer and or company nurse and to the supervisor.
- No shorts or sleeveless shirts shall be worn unless approved by a supervisor. Workers must use the necessary PPE when required or when instructed to do so by the supervisor of the safety officer.

- 1.1 Smoking is strictly prohibited inside the office and building and all open spaces within MJC owned premises except on designated smoking areas. Maintain good housekeeping. Keep work area clean and orderly. Keep equipment and materials in their proper places, especially when they are not in use.
- 1.2 Keep entrance, exits and walkways free from obstruction.
- 1.3 Engaging in disorderly conduct such as horseplay, scuffing or throwing things, which may result in injuring oneself or others, is prohibited.
- 1.4 Open and close doors gently. Do not stand within the path of door swing.
- 1.5 When reaching for things in overhead cabinets secure the chair or stool first.
- 1.6 Do not leave cabinets and drawers open to avoid bumps cuts.

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1.7 Pile papers, boxers and other materials neatly to avoid toppling.

1.8 Paper cutter, scissors, paper clips and other sharp objects should be kept in suitable containers.

1.9 Secure all electrical cords, telephone and computer cables to avoid tripping.

2. Fire Prevention

- All places of employment shall be provided with the portable fire extinguishers for the protection against incipient fires.
- Portable fire extinguishers shall be maintained in fully charged and operable condition and kept in their designated places at all time when not in use.

2.1 Keep fire extinguishers accessible and free from any obstruction.

- Extinguishers shall be installed on hangers or brackets noticeably located in passable areas readily accessible in the event of fire.
- Extinguishers shall be inspected monthly or at more frequent intervals when circumstances require ensuring they are in their designated places, to determine physical damages and that they are in good operable condition.

2.2 Know the location of the fire extinguishers and how to use them properly.

2.3 Activate the nearest fire alarm station for immediate evacuation.


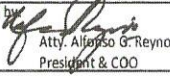
2.4 Make sure that all electrical equipment are turned off and unplugged before leaving the office/working area. Only refrigerator and the fax machine shall be left running.

2.5 Take caution when plugging and unplugging electrical equipment and appliances.

2.6 Report any unsafe acts or condition (faulty wiring, defective equipment) immediately for proper action.

2.7 Follow the arrow direction in every path ways and wall which will lead to fire exits and safety walk ways in case of fire.

2.8 For fire emergency preparedness, the company is conducting fire drill activity every six months with all employees are require to participate

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and will log on to Fire Drill Attendance report (PI.R.113) for monitoring and documentation purposes.

3. Using portable fire extinguishers

3.1 Please refer to Emergency Preparedness and Response (PI.P.004) for further information.

4. Inspection and maintenance of portable fire extinguishers

4.1 Inspection and Maintenance of Dry chemical fire extinguisher to be done on monthly basis: Findings in inspection will be recorded using Fire Extinguishers Monitoring Checklist (PI.R.101).

4.2 Fire Extinguisher is in its proper location

4.3 There are no hindrances or things blocking the portable fire extinguisher

4.4 Plastic seal has not been broken.

4.5 Check the pressure gauge. Pointer must not be in recharge state.

4.6 No damage/clog on nozzle.

4.7 Hose is free of cracks and not damaged.

4.8 Tank has no leak.

4.9 If fire extinguisher appears to be in satisfactory condition, this is noted on the service tag.

4.10 If any problems are found, the inspector should provide corrective action immediately

4.11 Recharge immediately after use. Partial discharge may cause extinguisher to leak


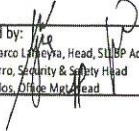
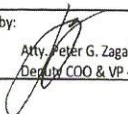
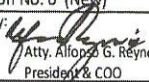
4.12 Have it recharged with 10 lbs. (4.54 kg) ABC dry chemical and pressurized with nitrogen at 195 psi by an authorized distributor.


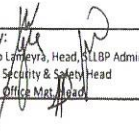
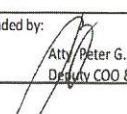
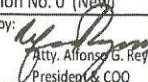
4.13 After use, immediately clean all surfaces contacted by dry chemical to avoid corrosion.


5. Monitoring of Smoke Alarms

5.1 Monitoring of smoke detectors to be done on a monthly basis: Findings in monitoring will be recorded to Monthly Monitoring for Smoke Alarm (PI.R.082).

5.2 Smoke alarm signal sounds when testing is operated.

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<p>5.3 Smoke alarms are securely fastened to the ceiling.</p> <p>5.4 Check for the physical damage, grease and dust accumulations.</p> <p>5.5 Check for the power or battery capacity.</p> <p>6. Monitoring of emergency light</p> <p>6.1 Monitoring of emergency light to be done on a monthly basis: Findings in monitoring will be recorded to Monthly Monitoring for Emergency Light (PI.R.079).</p> <p>6.2 Press the button of emergency light or unplug the chord during testing. Hold it for at least 1 minute. If the emergency light does not illuminate, the unit should be replaced.</p> <p>6.3 Emergency light are securely fastened to the wall.</p> <p>6.4 Check for the physical damage.</p> <p>6.5 Check for the battery power.</p> <p>7. Monitoring of fire exit light</p> <p>7.1 Monitoring of fire exit light to be done on a monthly basis: Findings in monitoring will be recorded to Monthly Monitoring for Fire Exit Light (PI.R.083).</p> <p>7.2 Check for the illumination of the exit light. Blurry exit lights should be replaced and request for replacement.</p> <p>7.3 Check for the backup – battery if it works.</p> <p>7.4 Exit light are securely fastened to the wall.</p> <p>8. Electrical Safety</p> <p>8.1 Avoid overloading of outlets such as plugging of two or more electrical equipment and appliances.</p> <p>8.2 Use cords or equipment that is rated for the level of ampere of watt that used in particular working activity.</p> <p>8.3 Keep electrical stuff far away from water.</p> <p>8.4 Un-plugged machine or appliances when not in use.</p> <p>8.5 Keep distance to the area with high voltage precautions.</p> <p>8.6 Inspect electrical tools, cords and wires for damage or wear prior to each use. Repair or replace damaged equipment immediately.</p>		

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Prepared by:  Dr. Ron Marco Limjaya, Head, SLBP Admin. Division Andi Navarro, Security & Safety Head Martin Rallos, Office Mgt. Head	Recommended by:  Atty. Peter G. Zagala Deputy COO & VP - Administration	Approved by:  Atty. Alfonso G. Reyno, III President & COO
<p>8.7 Always tape cords to walls or floors when necessary. Nails and staples can damage cords causing fire and shock hazards.</p> <p>8.8 Use extension cords only to temporarily supply power to an area that does not have power outlet.</p> <p>9. Machine Safety</p> <p>9.1 Be sure that all machines have properly working guards and covers, and that they are always in place when machines are operating.</p> <p>9.2 Do not try to oil, clean, adjust or repair machine while it is running.</p> <p>9.3 Do not operate any machine unless authorized to do so by the quality controller of supervisor.</p> <p>9.4 Always switch off the machine when leaving and not in use.</p> <p>9.5 Check tools and machine before use to assure they are safe to use.</p> <p>9.6 Do not talk to others when they are operating a machine. A distraction may lead to an injury.</p> <p>9.7 Always keep the machine clean.</p> <p>10. Personal Protective Equipment</p> <p>Personal Protective Equipment (PPE) is safety clothing and equipment for particular circumstances or areas, where the nature of the work involved or the conditions. Under which people are working, requires it's wearing or use for their personal protection to minimize risk. Upon company rules, workers are required to use their PPE in respective working area. Circumstances in which PPE may be required to be worn included:</p> <p>10.1 Head protection in the form of safety helmet. Maintenance officers like carpenter and electrician may possibly strike on the head by a falling object and there may be unintentional head contact with electrical hazards.</p> <p>10.2 Eye protection shall be provided where a risk of eye injury exists. Mechanics are involved in hazards of flying particles in fabricating metals and machine parts. Wearing spectacles during the operation is one of the simple solutions to prevent eye hazard.</p>		

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Prepared by: <i>[Signature]</i> Dr. Ron Marco Lameyra, Head, SubP Admin. Division Andi Navarro, Security & Safety Head Martin Ballos, Office Mgt. Head	Recommended by: <i>[Signature]</i> Atty. Peter G. Zagala Deputy COO & VP - Administration	Approved by: <i>[Signature]</i> Atty. Alfonso G. Reyno, III President & COO

10.3 Respiratory protection in the form of mask. Workers in different departments who are exposed to dust and hazardous smell of fabric are required to wear their personal mask and must cover their nose and mouth.

10.4 Hand protection shall be provided where there is an identified hazard associated with a potential for hand injury. Cutters are more exposed in this hazard so they required wearing their respective chain mail gloves that will protect their hands against sharp blade. Electrician also exposed in the hazard of electric shock so by wearing rubber gloves, the risk may possibly prevented.


10.5 Protective footwear shall be mandatory where the nature of the work exposes the employee to a medium to high risk injury of feet. All employees are required to wear close shoes before entering the production area that can protect the feet against sharp edges and falling objects.

11. Evaluation of Environment Stress/Hazards


Work Environmental Measurements (WEM) is the determination of environmental hazards and their hazardous effects on workers health through direct measurement of hazards.

Types of Environmental Monitoring:

- Personal Monitoring
- Area/Environmental Sampling
- Biological Monitoring

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Annex A - General Statement



MANILA JOCKEY CLUB, INC.
 San Lazaro Leisure and Business Park
 Carmona, Cavite

GENERAL STATEMENT

Manila Jockey Club, Inc. is committed to achieve a safe working environment based on the standards of Philippine horse racing industry thru compliance with the health and safety policy of MJCI by its employees, employees of partner establishments, guests and visitors. MJCI will comply with applicable regulatory requirements as a minimum, and implement programs and processes to achieve greater protection, where appropriate. We will work with stakeholders to develop responsible laws, regulations and innovative programs that provide safeguards for the community, the workplace and environment while providing flexibility to meet the needs of our business.


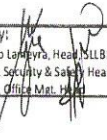
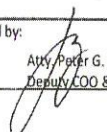
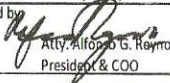
We seek a healthful and safe workplace, free of occupational injuries and illnesses. We emphasize individual responsibility for safety by all employees and all levels of management. We expect employees to report potential safety hazards and issues, and be involved in implementing solutions. We will not conduct any work operations without adequate safeguard. To maintain a safe work environment, employees are prohibited from possessing or using illegal drugs within all MJCI owned premises or reporting to work under the influence of illegal drugs or alcohol.

We strive to conserve natural resources and reduce the environment burden of waste generation and emission to the air, water and land. We will strive to be a leader in reducing waste and we expect our employees to implement measures to properly dispose of any remaining waste in a safe and environmentally sound manner including conversion of horse manure into organic fertilizers.

We are responsible members of the communities where we live and work. We will continue to expand our knowledge and understanding on the effect of our operations regarding safety, health and the environment. We are committed to continuously improve our operations and to share the knowledge that we gain from our employees, guests, visitors, the communities where we live and work, the scientific community, government and horse racing industry. We will establish and maintain appropriate controls, including periodic review, to ensure that this policy is being followed.

Atty. Peter Francis G. Zagala
 Deputy COO & VP for Resource Admin

Atty. Alfonso G. Reyno III
 President & COO

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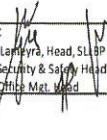
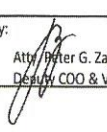
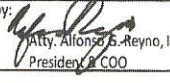
Annex B - Checklist Items (Carmona Office)



MANILA JOCKEY CLUB, INC.
 RACING SINCE 1867
 HEALTH AND SAFETY COMMITTEE

Date: _____
 Company Name: _____
 Supervisor: _____
 Time: _____
 Inspector: _____

CHECKLIST ITEMS	YES	NO	N/A
A. Exits/Corridors			
• Are all corridors unobstructed?			
• Are all exit doors unobstructed?			
• Are all signs posted and properly illuminated to clearly indicate exits?			
• Are all exits doors able to be opened from the inside without special knowledge /key?			
• Are all exit door free of slide bolts or lock?			
• Are any exit and exits routes equipped with emergency lighting?			
B. ELECTRICAL			
• Is there at least (3) feet clearance in front of electrical panel/breaker boxes?			
• Are electric hand tools properly grounded/double insulated?			
• Is the area free of extension cord?			
• Is all equipment plugged directly into wall outlets?			
• Are all cords/plug free from damaged or deterioration?			
• Are switches and circuit breakers properly identified as to the service they are in and what they controls?			
• Are switches and circuit breakers panels free of combustible materials?			
• Are covers plates in place on junction boxes to eliminate exposed wiring?			
• Are "warning voltage" signs installed on high enclosure for systems rated 600V or over?			
• Is all electrical, including light fixtures, protected from physical damaged by enclosure/guards?			
C. EMERGENCY EQUIPMENT			
• Is emergency equipment (alarm pull boxes) accessible and not blocked by equipment?			
D. FIRE PROTECTION			
• Are all self-closing doors operational?			
• Are enough fire extinguisher to do the job?			
• Are all fire extinguisher fully charged?			
• Are they properly mounted and accessible?			
• Is location plan of fire extinguisher available and properly posted in strategic places?			
• Are extinguisher			
• Are all walls and floors free of holes/penetration?			
• Are no smoking clearly posted and being followed in "NO SMOKING" areas?			
• Are fire existing extinguishers and signs clearly visible?			
• Is fire alarm system available in working condition?			
• Is sprinkler system available and in working conditions?			

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E. STORAGE ROOM

- Is good housekeeping practiced in work are (is it free of debris, combustibles, and obstructions? Are aisles maintained?)
- Is storage adequately supported/stables to avoid tipping/falling?

- Is there at least Two (2) feet clearance stacked materials and ceiling lights?

F. FIRE PROTECTION (STORAGE)

- Is the storage of combustibles in work are held to minimum to avoid a fire hazard?
- Is clearance of at least 18 inches maintained around fire sprinkler heads?
- Are flammable /combustible liquids in access of one day operational supply kept in approved flammable materials storage (FMS) cabinets?
- Are all FMS cabinets free of combustible materials (car board, paper, plastic, etc.) ?
- Are all flammable containers properly closed/covered to control vapors?
- Are all flammable? Combustible containers properly labeled? Identified?
- Are all refrigerators used for storage of flammable/ combustible liquids/ materials approved and explosion proof?
- Are flammable /combustible liquids returned to approve flammable liquids storages cabinets at the end of the work day?

G. PERSONAL PROTECTIVE EQUIPMENT



- Is the requirement of use of protective equipment (PPE) enforced?
- Is required personnel protective equipment worn?
- When not in use, is personal protective equipment properly maintain/ stored?
- Is personal protective equipment readily available for all personnel including visitors to the area?
- Is all personal protective equipment free from damaged and deterioration?

H. EMPLOYEE FACILITY

- Is drinking water available? Sufficient?
- Are facilities kept clean and sanitary?
- Are cafeteria/canteen and its facilities clean and sanitary?
- Are individual's lockers clean and orderly?

OVERALL EVALUATION: _____ FAILED _____ PASS

RECOMMENDATION:

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Annex C - Checklist Items (Strata Office)



MANILA JOCKEY CLUB, INC.
RACING SINCE 1867
HEALTH AND SAFETY COMMITTEE

Date: _____



Company Name: _____

Supervisor: _____

Time: _____

Inspector: _____

YES	NO	DATE CORRECTED	
			1. Are safety signs/warnings posted where appropriate?
			2. Is a first aid kit available and adequately stocked?
			3. Are all work areas clean and orderly?
			4. Are adequate toilets and washing facilities provided?
			5. Are toilets and wash areas clean and sanitary?
			6. Are fire doors and shutters maintained and inspected regularly?
			7. Are automatic sprinkler system water control valves, air and water pressure checked as required?
			8. Are fire extinguishers provided in adequate number, type, and are they in readily accessible locations?
			9. Are there sufficient exits to permit prompt emergency escape?
			10. Is "Exit" sign lettering at least 5 inches high with 1/2 inch wide stroke?
			11. Are frameless glass doors, glass exit doors, storm doors, etc., fully tempered and do they meet safety requirements for human impact?
			12. Are shelves secured and constructed to withstand the maximum designated storage weight?
			13. Are shelves secured to prevent tipping or falling?

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Annex D - Acknowledgement Receipt



MANILA JOCKEY CLUB, INC.
RACING SINCE 1867
HEALTH AND SAFETY COMMITTEE

Date: _____

EMPLOYEE CONFIRMATION OF SAFETY PROGRAM

This is to certify that I, _____, have read and have been oriented by a member of the Health and Safety Committee and will observe the safety practices as outlines in this booklet and other rules presented to me during my employment with Manila Jockey Club Inc. I understand that the safety practices listed are not the only procedures and/or rules that I will be called upon to follow.

I also understand that it is a requirement of my employment that any injury/illness be reported to my supervisor and/or company nurse immediately.

SIGNED _____

WITNESS _____



MANILA JOCKEY CLUB, INC.
RACING SINCE 1867
HEALTH AND SAFETY COMMITTEE

Date: _____

EMPLOYEE CONFIRMATION OF SAFETY PROGRAM

This is to certify that I, _____, have read and have been oriented by a member of the Health and Safety Committee and will observe the safety practices as outlines in this booklet and other rules presented to me during my employment with Manila Jockey Club Inc. I understand that the safety practices listed are not the only procedures and/or rules that I will be called upon to follow.

I also understand that it is a requirement of my employment that any injury/illness be reported to my supervisor and/or company nurse immediately.

SIGNED _____

WITNESS _____



Manila Jockey Club, Inc.

POLICIES AND IMPLEMENTING GUIDELINES

Health and Safety

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Supersedes Issue Dated:

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Dr. Ron Marco Lameyra, Head, S&S Admin. Division
Andi Navarro, Security & Safety Head
Martin Rallos, Office Mgt. Head

Recommended by:
Atty. Peter G. Zagala
Deputy COO & VP - Administration


Approved by:
Atty. Alfonso G. Reyno, III
President & COO

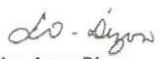
Annex E - Health & Safety Committee 2016

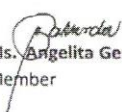
Health and Safety Committee 2016



Dr. Ron Marco Lameyra
Chairman

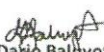

Mr. Andi Navarro
Safety Officer – Carmona Office



Mr. Martin Rallos Jr.
Safety Officer – Strata 100 Bldg. Office



Ms. Luz Amor Dizon
Member

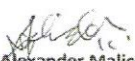

Ms. Angelita Genanda
Member

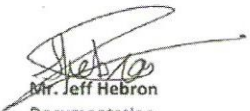

Dr. Jovanni Lo
Member



Mr. Dario Balbyot
Member


Ms. Lovely Jean Villaruel
Member


Ms. Aloha Pie Calvelo
Member


Mr. Alexander Malicdem
Member


Mr. Jeff Hebron
Documentation


Mr. Jetlee Castillo
Documentation